

| Priority * | SCDHEC – Bureau of Air Quality Technical Management Section Training Guidelines | Time Frame |
|------------|--|---------------------------|
| M | Bureau Orientation by Supervisor or Section member | 1 st Week |
| M | APTI SI:422/CLN880 - Air Pollution Control Orientation Course | 3 Months |
| M | DHEC Orientation | 3 Months |
| M | EQC Required: Hazardous Communication | 3 Months |
| M | EQC Required: Confined Space or Exemption Memo to File | 3 Months |
| M | APTI SI:443/CLN887 - Chain-of-Custody Procedures for Samples and Data | 3 Months |
| M | DHEC Required: 8 Hr. Defensive Driving Course DHEC Required: 4 Hr. Defensive Driving Refresher Course | 3 Months Every 3 years |
| M | DHEC Required: HIPAA 101 | 3 Months |
| M | DHEC Required: 4th Generation Management | 6 Months |
| M | APTI SI:431/CLN882 - Air Pollution Control Systems for Selected Industries | 6 Months |
| M | EQC School | 12 Months |
| M | DHEC Required: Basic Cultural Competence Training | 12 Months |
| M | DHEC Required: Customer Service Training | 12 Months |
| M | APTI RE:100/CLN902 - Prerequisite Reading on Control Technology | 12 Months |
| M | APTI SI:476A/CLN899 - Transmissometer Systems--Operation and Maintenance | 12 Months |
| M | APTI SI:445/CLN888 - Introduction to Baseline Source Inspection Techniques | 18 Months |
| M | Visible Emissions Evaluation Classroom/Field Certification | 18 Months |
| M | APTI 452 - Principles and Practices of Air Pollution Control | 18 Months |
| M | APTI 413 - Control of Particulate Emissions | 24 Months |
| M | APTI 445 - Baseline Source Inspection Techniques | 30 Months |
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* M = Mandatory,

D = Desirable

January 3, 2003